**Graduate Assembly Meeting**

**Meeting Minutes from October 5, 2023**

Thursday, October 5, 2023

2:30 pm

*Virtual via msTeams*

**PRESIDING**: Kathryn Pole, Chair of the Graduate Assembly

**MEMBERS ATTENDING (voting):** Drs. David Arditi, Philip Baiden, Matthew Brothers, Dennis Chiessa, Shawn Christensen, Paul Componation, (Mr.) Chris Durham, Sophia Fantus, Leonidas Fegaras, Robin Jocius, Subhra Mandal, Don McConnell, Jacqueline Michael, Patti Parker, Kathryn Pole, Erika Roland, Panos Shiakolas, Jiwonn Suh, Christian Vasquez, Zheng Wang, Jie (Jennifer) Zhang

**EX-OFFICIO MEMBERS ATTENDING (non-voting):** Drs. Casey Brown, Tamara Brown, James Grover, Raymond (Joe) Jackson, Rebecca Lewis, Amber Smallwood

**GUESTS ATTENDING (non-voting):**

**MEETING MINUTES**

1. **Call to order**
	1. The meeting of the Graduate Assembly was called to order at 2:30 pm by Kathryn Pole, Chair
2. **Members and Committees Introduced.**
	1. Dr. Pole invited the members to introduce themselves.
		1. Committee members, ex officio members, and guests introduced themselves
	2. For the record the names of the chairs of the subcommittees are
		1. Committee on Graduate Students — Dr. Matthew Brothers
		2. Committee on Program Creation — Dr. Cedric May
		3. Committee on Program Revision — Dr. Patti Parker
3. **Consideration of Minutes**
	1. Approval of Minutes from April 6, 2023.
		1. Motion to approve, seconded
		2. Vote taken via chat function with 14 members voting: **Approved**.
4. **Greeting and message of appreciation to the assembly members from Provost Dr. Tamara Brown**
5. **Updates from Dr. James Grover, Dean of Graduate School and Interim Vice President for Research**
	1. Dr. Grover informs the assembly that UTA has fallen behind in its mark of graduating 200 doctoral students per year.
		1. Working on recruiting efforts to increase enrolled doctoral candidates.
		2. Making sure that enrolled candidates are supported.
	2. Doctoral students now have a full tuition waiver and UTA financed health insurance
6. **Updates from Graduate Student Council, Mr. Durham**
	1. Mr. Durham informs the assembly that he has been re-elected as the president of the Graduate Student Council.
7. **Old Business**
	1. **Report from Committee on Graduate Students: Dr. Matthew Brothers**
		1. Implementation of the grade forgiveness policy is going well with a reasonable number of students taking advantage of the policy.
	2. **Report from Committee on Program Creation: Dr Cedric May.**
		1. No old business
	3. **Report from Committee on Program Revision: Dr. Patti Parker**
		1. No old business
8. **New Business**
	1. **Report from Committee on Graduate Students: Dr. Matthew Brothers**
		1. No new business
	2. **Report from Committee on Program Creation: Dr. Cedric May**
		1. No new business
	3. **Report from Committee on Program Revision: Dr. Patti Parker**
		1. No new business.
9. **Adjournment**
	1. **Dr. Pole asked for a motion to adjourn.**
		1. Motioned to adjourn
		2. Seconded
		3. Adjourned at 3:40 pm

**Teams Meeting:**

* Chat feature should be used for questions or comments during the meeting.
* Votes are taken using msForms. Links to the forms are supplied within the meeting chat feature.

**Meeting Minutes Submitted by GA Secretary:** Dr. Shawn Christensen